



Quick Help 5: Adding Protocols to a Project (Landbird and Marsh Bird)

Objective: In only one page, AKN database users with *Project Leader* access will learn how to assign landbird and/or marsh bird protocols to their project(s)

Audience: AKN users with *Project Leader* access to one or more projects

Important Information

The AKN database uses the term 'protocol' to describe the various survey methodologies (A.K.A. SOPs) it supports, which isn't the same as an approved National I&M Protocol Survey Framework (Protocol Framework). The AKN data structure currently supports the following three FWS Protocol Frameworks: Inventory and Monitoring of Secretive Marsh Birds (Conway 2016), Landbirds (Knutson 2016), and Waterbirds and their Habitats (IWMM) (Loges 2017). In the AKN database these protocols are assigned and displayed with a unique code or set of codes. For example, if you are following the standard Knutson landbird protocol you will select the code '**0_to_9m25_50_100M+_KNUTSON**'. For the Secretive Marsh Bird Protocol there are many codes depending on what broadcasted call sequence was used (E.g, select code '**BLLeSV_AmB**' if your study broadcasted calls for BLRA,LEBI,SORA,VIRA,AMBI). For users following the IWMM protocol, please refer to the [\(AKN\) Quick Help Guide 4: Adding Protocols to a Project \(IWMM\)](#) in ServCat. For a comprehensive list of all available protocols, refer to the protocol research page at: <https://data.pointblue.org/science/biologists/php/protocolsearch.php>.

Step 1. Navigating to the protocol page

Start by logging in to the [Project Leader Application](#). From the home screen, you will see a menu listing all of the actions available to AKN users with *Project Leader* access. You may also view these options by hovering over the tabs at the top of the screen. To add a new protocol, locate the '**Project Definition**' section or tab, and from here select '**Protocols Used**'. Select your project from the list (Note: protocols may be assigned on a project-by-project basis. If your project is not in the list contact your regional data manager for help).

Step 2. Adding approved protocols

From the '**Protocols Used**' page you will see all protocols that are currently associated with your project. Confirm that the protocol you are interested in is not already in the list. To add an existing AKN protocol to your project, click the '**add one**' button. You will be given a list of all available protocols in the AKN that are not yet associated with your project; protocols are organized by type (E.g., AreaSearch, PointCount, SiteConditions) and sorted in alphabetical order. To quickly search for the correct protocol, try typing directly in the list (E.g to search for all available Secretive Marsh Bird protocols, type "SecretiveMarshBirdCount"). Once you have located the correct protocol, click on it to highlight it blue and click '**save**' (Note: You may assign one protocol at a time. If you do not see the protocol you are interested in contact your regional data manager for help).